

# Robert Bateman School Council

## Parent Council Meeting Minutes

<b>Date: Thursday, Sept 19, 2019</b>	<b>Meeting Time: 7:30 pm</b>	<b>Meeting Location: Library</b>
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Meeting called by	Samantha McVey		
Type of meeting	Parent Council Meeting		
Attendees	Samantha McVey	ML Handley	Lizzie McQuillan
	Hanan Shatob	Karin Pullin	Shamsa Ali
	Coreena McCallum	Cindy Roe	Krista Wells
	Stephanie Keane	Duha Jabakhanji	Kristine Klassen
	Josmi Bansal	Toula Makris	Christie Byvelds
	Stephanie Beyrer	Elizabeth Molina	Patrick Boucher
	Claudio Mannarino	Erin O'Neill	Natalie Queile
	Hassan Jodaneh		
Regrets			
Next Meeting	Thursday, October 10, 2019 @ 6:30pm		

## Meeting Called to Order

Call to order	Samantha	7:21
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## Executive Council Elections

<b>Discussion</b>	<p>Stephanie K read the job descriptions for Executive Council members</p> <p>Secretary is needed but all positions are available</p> <p>New roles – fundraising and community builder potential options</p> <p>Chair – Sam, with Coreena as co-chair</p> <p>Vice-chair – ML</p> <p>Treasurer – Stephanie K, with co-treasurer Claudio</p> <p>Secretary – Erin</p> <p>Fundraising Coordinator – Stephanie (new member) and Elizabeth</p> <p>Community Engagement Coordinator – Christine and Hanan</p> <p>New emails will need to be created:  <a href="mailto:rbpsfundraising@gmail.com">rbpsfundraising@gmail.com</a> and  <a href="mailto:rbpscommunity@gmail.com">rbpscommunity@gmail.com</a></p>
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<b>Moved by:</b>	Josmi	
<b>Second by:</b>	Krista	

## Cookie Dough Fundraising

<b>Discussion</b>	<p>Cookie dough is coming up quickly  ML worked on it over the summer  One of the most successful fundraisers, short turnaround time  All profit margins are the same  QSP (last year) bought out by MacMillans  Will likely go to MacMillans  Looked into companies that offered halal but only one was in Toronto and they don't deliver to Ottawa  Will review ingredient list to verify if halal and send home link for parents to verify  MacMillans also offers savoury food – most includes bacon, will not be offering  Shipping is free  Pay extra for each order to be labelled – non-issue  Need to avoid asking for parents to pay for lunch orders at the same time as the cookie dough orders  Cookie dough to be delivered in December but will be tabled until next meeting  Lunches will be done in a 14 week window</p>
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Action Items	Person Responsible	Deadline

## Pizza Lunch

<b>Discussion</b>	<p>Looking to move pizza days to another day – will follow up with Erin and Hanan to figure out days  Hanan can do Tuesdays  Erin to follow up with her mom to look at possibly doing milk  Due date for Oct 4 for pizza</p>
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Action Items	Person Responsible	Deadline

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## Meet The Teacher BBQ

<b>Discussion</b>	<p>Contact Kristine for volunteer opportunities                  Would like to have parent council table again                  Should sell water bottles, as well</p>
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Action Items	Person Responsible	Deadline

## Terry Fox Walk

<b>Discussion</b>	<p>Will be held September 26 from 11:15 – 1:15                  Contact Kristine for volunteer opportunities                  Help needed punching tickets as students do laps and handing out popsicles                  All are able to volunteer                  T-shirts will be provided to volunteers                  Should look at having Parent Council t-shirts for easy identification during events</p>
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Action Items	Person Responsible	Deadline

## Adjournment

<b>Discussion</b>	
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Action Items	Person Responsible	Deadline
<b>Adjourned</b>		<b>8:17</b>