

Robert Bateman School Council

Parent Council Meeting Minutes

Date: Thursday, May 9, 2019	Meeting Time: 6:30 pm	Meeting Location: Library
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Meeting called by	Samantha McVey		
Type of meeting	Parent Council Meeting		
Attendees	Samantha McVey	Cindy Roe	Lizzie MacQuillan
	Coreena McCallum	Kristine Klassen	Melissa Loveridge
	Duha Jabakhanji	Stephanie Keane	
	Elizabeth Molina		
Regrets	ML Handley	Toula Makris	
Next Meeting	See you in September!		

Meeting Called to Order

Call to order	Samantha	6:39
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Roundtable Introduction

Attendees introduced themselves		
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Agenda Approval

Discussion	
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Moved by:	Sam	
Second by:	Coreena	

Previous Meeting Minutes Approval

Discussion	Add 6.3 School supplies fundraiser
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Moved by:	Cindy	
Second by:	Duha	

Principal's Report

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Discussion

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Teacher's Report

Teacher's Report	
Discussion	<p>Speaker: Melissa Loveridge</p> <ul style="list-style-type: none"> • French Immersion 2/3 cake walk – raised more than the field trip required • Roland Bibeau did a wonderful concert for all the students. • Book Fair – had a goal of \$3500, raised \$4089 • Music Monday was May 6 – Hymn to Freedom was the song, all students tried to sing but had problems with the big words, focused on humming along instead. • Girls volleyball came in 2nd in their tournament!

Chair's Report

Discussion	<ul style="list-style-type: none"> • Working on a list of accomplishments for Parent Council – will have it ready to send with next emailing of minutes • Normally do a departing parent volunteers breakfast – Lizzie to follow up with it • Noreen's daughter will be leaving next month – Noreen will be included in breakfast • Sam will reach out to Annick to find out about previous years and if she can support • Ana will come next month to discuss lunch program and her involvement
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Action Items	Person Responsible	Deadline
Follow up on departing parent volunteers breakfast	Lizzie	June 13
Speak with Annick to determine previous years breakfast	Sam	June 13

Treasurer's Report

Discussion	<p>Unable to reconcile \$30 from somewhere, will continue to investigate</p> <p>Minimal outstanding expenses – Games night expenses and a couple of small ones remain</p> <p>Work has been done on spreadsheet so it is easier to read and understand</p> <p>Carryover will be approximately \$5000-\$6000</p> <p>We spent what we made – which is the goal</p>
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	Have money available to start running events next year until lunch money starts coming in
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Action Items	Person Responsible	Deadline

New Business

Discussion	
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Action Items	Person Responsible	Deadline

Funding Requests #1 – No requests received

Discussion	
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Action Items	Person Responsible	Deadline
Moved by:		
Second by:		Date time
Status: Approved		

Pizza Kits Fundraiser – Cindy

Discussion	<p>Raised approximately \$452 Decent amount for first year</p> <p>Having pepperoni front and centre on brochure may have accounted for slower uptake Potentially rework brochure to make cheese prominent picture Send feedback to Little Caesar's</p>
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	Potentially having it earlier may allow for better community ramp up
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Action Items	Person Responsible	Deadline

Games Night - Duha

Discussion	<p>Approximately 35 participants Made \$30.10 in profit Sold 18 games Great atmosphere – very few incidents of misbehaving, most done at end of the night due to fatigue Students could have been bored as they had played all the games Used the small gym for students to burn off energy Games used are in a small, clear container – set up for next year</p> <p>Use smaller tables – better for smaller/younger students Thursday nights not always best but unable to satisfy everyone Sell food – need to ensure food isn't messy, tea/coffee for adults Sell pencils/notepads to keep score Bingo – do randomly throughout evening with prizes Possibility of allowing own games to be brought in Toys on Fire – happy to work with us again, great to support a local business Another company is able to run it but at a cost - \$100 but would be discounted if volunteers supplied (ProGrant possibility)</p>
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Action Items	Person Responsible	Deadline

Supplies - ML

Discussion	<p>Online ordering done Will be available first day of school Will have a small profit but not much</p>
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	Lowered price from previous years – lower income families and could be cheaper to go to places like Dollarama
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Action Items	Person Responsible	Deadline

Open Discussion

Discussion	<p>ProGrants could become available again Lizzie looking for someone to take that on The importance of keeping all information for Parent Council together was stressed – will ease transition any time new members join Duha will be helping with gr 6 legacy next year Lizzie suggested doing a pre-planning of events for 2019/20 school year based on PA days, funding reduction for parents, etc.</p>
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Action Items	Person Responsible	Deadline

Adjournment

Discussion	
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Action Items	Person Responsible	Deadline
Adjourned		8:06pm